



**W I S P**  
**R E S O R T**

## Application for Employment

**EQUAL EMPLOYMENT OPPORTUNITY:** Wisp Resort is committed to a policy of providing Equal Employment Opportunity without discrimination because of race, color, creed, sex, age, disability, sexual orientation, veteran status, national or ethnic origin or status in any other protected group under federal, state or local laws.

Date: \_\_\_\_\_

Date Available: \_\_\_\_\_

### Personal Data

Name: (Last) _____ (First) _____ (Middle) _____			Social Security #: _____		
Present Address: (No.) _____ (Street) _____ (City) _____ (State) _____ (Zip) _____			Telephone #: _____		
Position Applying For: _____			Rate of Pay/Salary Desired: \$ _____		
Full Time <input type="checkbox"/>	I understand that an offer of employment is contingent upon satisfactory proof of my authorization to work in the U.S. according to INS regulation. <b>(Please initial)</b> _____	Are you a previous applicant? Yes <input type="checkbox"/> No <input type="checkbox"/>	Are you a previous employee? Yes <input type="checkbox"/> No <input type="checkbox"/>		Do you have reliable transportation to work? Yes <input type="checkbox"/> No <input type="checkbox"/>
Part Time <input type="checkbox"/>					
Seasonal <input type="checkbox"/>					
Please check to indicate source of referral:			Other than traffic violations, have you ever been convicted of a crime?*		
<input type="checkbox"/> Advertisement - Name of Publication: _____			Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please describe _____		
<input type="checkbox"/> Employee - Name of Employee: _____			_____		
<input type="checkbox"/> Other _____			_____		

### Education and Training

School	Name & Address of School	Course of Study	Circle Last Year Completed				Did You Graduate?	List Diploma or Degree
			1	2	3	4		
High	_____	_____					Yes <input type="checkbox"/>	_____
	_____		1	2	3	4	No <input type="checkbox"/>	
	_____							
College	_____	_____					Yes <input type="checkbox"/>	_____
	_____		1	2	3	4	No <input type="checkbox"/>	
	_____							
Other (Specify)	_____	_____					Yes <input type="checkbox"/>	_____
	_____		1	2	3	4	No <input type="checkbox"/>	
	_____							

### SKILLS

What knowledge, special, technical, and /or individual capabilities do you have which especially prepare you for the position you have applied for: (list administrative/managerial/mechanical/technical skills and/or certifications):	Computer Skills: _____
	Other Skills: _____

\* Conviction of a crime will not automatically disqualify you for employment. Wisp Resort will consider the nature and the recency of conviction among other factors.

# Employment History

Beginning with most recent position, furnish dates and explanations for each period of unemployment of one month or more.

A resume providing this information may be attached as a supplement.

Name & Address of Company	Dates		Position Title & Duties Performed	Salary		Reason for Leaving
	From	To		Starting	Ending	
Supervisor:						
Telephone:						
Name & Address of Company	From	To	Position Title & Duties Performed	Starting	Ending	Reason for Leaving
Supervisor:						
Telephone:						
Name & Address of Company	From	To	Position Title & Duties Performed	Starting	Ending	Reason for Leaving
Supervisor:						
Telephone:						

## References

Professional and Personal - not relatives

Name	Address	Phone Number	Business

### APPLICANT CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete and authorize Wisp Resort to verify their accuracy and to obtain reference information on my work performance. I hereby release Wisp Resort from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information. I understand that falsified statements of any kind or omission of facts called for on this application shall result in rejection of my application for employment and/or termination of my employment. I further understand that the policies, rules, regulations of employment or anything said during the interview process of after do not constitute a contract of employment for a specific period of time. I understand that any employment is for an indefinite duration and is at will. I further understand that either I or the Employer may terminate my employment for any reason at any time with or without notice or cause.

"UNDER MARYLAND LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND, AS A CONDITION OF EMPLOYMENT, PROSPECTIVE EMPLOYMENT, OR CONTINUED EMPLOYMENT, THAT AN INDIVIDUAL SUBMIT TO OR TAKE A LIE DETECTOR OR SIMILAR TEST. AN EMPLOYER WHO VIOLATES THIS LAW IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT EXCEEDING \$100."

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_